



SART STEERING COMMITTEE MEETING

Thursday, February 14, 2019
10:00 a.m. – 12:00 p.m.

USDA Farm Service Agency
4440 NW 25th PL Suite 1,
Gainesville, FL 32614-1030

Meeting Minutes

Steering Committee Members in Attendance:

Neil Richmond – FDACS AES
Hyatt Sudano - FDACS AES
Jessica Stempien – FDACS OAWP
Summer Williams – FDACS DFS
Sue Rantuccio – FDACS OALE
Paul Studivant - FACA
LeiAnna Tucker – FDACS DAI
Nick Morrow – FDACS DAI
Tucker McDaniel – FDACS
Dr. Saqib Mukhtar – UF/IFAS
Dr. Angie Lindsey – UF/IFAS
Alena Poulin – UF/IFAS
Brandi Phillips – UF VETS
Dr. Suzan Loerzel – USDA APHIS Animal Care
Tammy Bauldree – FDACS OALE
Dr. Greg Christy – FDACS DAI (On Phone)

Approval of Minutes: The meeting minutes from summary from the January 11, 2019, Steering Committee was reviewed. Dr. Mukhtar requested two changes to his comments under the round table updates section of the document. A motion was made by Ms. Tucker and seconded by Dr. Mukhtar to approve the minutes with the corrections. The motion carried unanimously.

Budget Update: Ms. Rantuccio updated the group on the budget. The FY2017 award is fully earmarked and almost completely spent. The remaining funds are planned to go to Incident Command System training, travel, and the SART Planning Conference. Dr. Angie said she will send invoices for the Mental Health First Aid training and Brandi Phillips will also send invoices for animal technical rescue training to FDACS by June 30.

Ms. Tucker reminded the group that the FY2018 award is the last year that we will receive this grant award from the Department of Homeland Security. Ms. Rantuccio and Ms. Tucker explained how the state will help supplement future SART funding once the DHS grant is exhausted and the state funding will maintain current SART activities, SART planning, equipment and maintenance moving forward. The Apalachee Regional Planning Council may use some of the FY2018 award for assisting with the Online Pet-Friendly Sheltering Training project. Ms. Tucker stated that new purchase orders are currently being generated for the 2018 grant.

Volunteer and Cost Tracking Update:

- AES and Food Safety have now provided Hurricane Michael Hours.
- The total dollar amount increased from \$367,000 to \$569,770 after adding AES and Food Safety Hurricane Michael Hours and SART Partner In Kind Contributions for the month of January.

Mr. Morrow updated the group on the boost in value added since October 2018. He requested Hurricane Michael in-kind partner resource contribution figures from those who have yet to provide them. Ms. Stempien stated she will begin to submit OAWP's partner contribution information to Mr. Morrow for collection. The Committee discussed if using "cost share hours" is an appropriate designation for the information that is being collected each month. The group motioned to change "Volunteer and cost share hours" to "In kind Partner Resource Contributions". The motion was passed.

Updating the SART Organizational Declaration: Ms. Stempien presented the idea of creating workshops to help update the SART Organizational Declaration and strategic planning for the future. The following workshops were presented: Historical Scan, Consensus workshop and action planning. Historical scans help review history of org and envision the future of SART. Ms. Stempien offers to facilitate and help bring these workshops to life. Ms. Tucker stated that herself and FDACS DAI management level officials will have a key role in the workshops as the lead and administrative agency for SART. Jessica explains the benefits of each workshop and how the historical scan can give reference for those involved in action planning for the Organizational Declaration and the future. The group supports the idea and the group plans to use future steering meetings to facilitate these workshops. Dr. Mukhtar suggested a one-day retreat to facilitate these workshops. Ms. Stempien will continue to prepare and present planning options to the group at next month's Committee meeting.

Mental Health First Aid Training: Dr. Lindsey updated the group on the Mental Health First Aid Training. She stated once the flyer was sent out, extension agents were emailing her asking questions about the training. There is a large interest in the training and there have already been requests for new counties to host. Two more trainings will potentially be added to Southwest Florida. Dr. Mukhtar suggests having private industry pay for training if they are requested. When told that UF/IFAS cannot pay for lodging or hotels, counties said they would find a way to attend. Ms. Tucker suggested looking into a train-the-trainer course for so

counties all over Florida can host the trainings themselves and SART can sustain this successful training into the future.

SART Planning Conference (May 29-31): Ms. Tucker reviewed the draft SART Planning conference agenda. She detailed how each day is broken down into a different phase of emergency management response. Ms. Tucker proposed to have a panel discussion on Dairy and Cattle preparedness at the conference. Dr. Mukhtar also agreed to moderate the panel. Ms. Tucker requested Mr. Studivant to look for someone to present on issues surrounding service, assistance, comfort, and emotional support animals during the conference.

Roundtable Updates and General Discussion:

Dr. Loerzel/USDA - Newcastle disease outbreak in California is ongoing. USDA APHIS is mobilizing more people to go to California to work the disease event.

Dr. Mukhtar/UF IFAS – Dr. Mukhtar attended a federal interagency meeting, which focused on lessons learned for Hurricane Michael. FDACS DAI and AES attended the meeting. The meeting went well and information on the meeting will be made available soon. On Nov 15th Dr. Mukhtar attended a meeting on climate change and resiliency hosted by the southeast climate hub. The group wanted extension agents who were supported through education to come and provide lessons learned at the meeting.

Dr. Angie Lindsey/UF IFAS – Dr. Lindsey also attended the federal interagency meeting to discuss Hurricane Michael lessons learned. USDA has requested her to discuss research about Hurricane Michael after the interagency meeting.

Jessica Stempien/FDACS OAWP – Currently building short incident management team for ESF 17 efforts.

LeiAnna Tucker/FDACS DAI– Ms. Tucker is meeting with Dr. Xin and Mr. Wei to discuss new the SART website. The website is almost ready for publication. It will be up in time for the SART Planning Conference registration when it opens on March 1.

Paul Studivant/FACA– Mr. Studivant announced the March 1-3 FACA annual conference in Orlando, FL.

Brandi Phillips/UF VETS- Awareness and Operations level classes were held last month. On March 1-3, UF VETS will host the first SART-funded ATR training in St. Johns County. The training will be hands-on and very scenario heavy. There is a possibility of live animal handling at the training.

APPROVED 3/14/19